

Approved

City of York Board of Architectural Review
Minutes
May 2, 2022

Members present:

Acting Chairperson Gene Gaulin
Linda Lowman
Gary Stewart
Diane Hanlon
Missy Coleman
Quinn Witte

Members absent:

Beth Bailey

Others present:

Zoning Administrator Blackston
(see sign-in sheet)

Acting Chairperson Gene Gaulin called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the April 4, 2022 meeting. Upon a Motion by Missy Coleman, seconded by Diane Hanlon, the Board unanimously approved the draft Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) application for a new statue and benches for Veterans Park located at 23 East Liberty Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gary Stewart, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The third item of business was consideration of a certificate of appropriateness (COA) application for the addition of handrails at 108 East Liberty Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Missy Coleman, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a certificate of appropriateness (COA) application for a mural at 35 South Congress Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did not comply with the HDCDS.

After discussion and by affirmation, the Board unanimously denied the application as submitted due to lack of information.

The fifth item of business was consideration of a certificate of appropriateness (COA) application for the replacement of the roof and gutters at 11 Kings Mountain Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Gary Stewart, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The sixth item of business was consideration of a certificate of appropriateness (COA) application for renovations at 100 West Jefferson Street.

Zoning Administrator Blackston reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Linda Lowman, the Board unanimously approved the application with the following conditions: 6 over 6 wood or vinyl clad windows must be used, replace wood siding with hardi plank (including the back wall), installing a deck on the rear of the home, switching out the door and window on the back of the home (door becomes window and vice versa), removing the screen porch from the front of the home and adding wood columns, and painting the brick to match.

Quinn Witte made an amendment to the Motion to add the removal of the existing small portion of the sidewalk. Missy Coleman seconded the Motion.

The seventh item of business was consideration of a certificate of appropriateness (COA) application for façade designs for a townhome project located on McFarland Road near East Liberty Street and located in the Gateway Corridor Overlay District.

Zoning Administrator Blackston reminded the Board of requirements of the Gateway Corridor Overlay District.

After discussion and upon a Motion by Gary Stewart, seconded by Lina Lowman, the Board unanimously approved the application as submitted.

The eighth item of business was documentation of certificate of appropriateness applications.

The ninth item of business was an update regarding staff-approved certificates of appropriateness. Zoning Administrator Blackston indicated that there were three staff-approved COA application to report at this meeting:

- **Exquisite's Bar & Grill – 1724 Old York Road - wall signage**
- **Sweet Tea Refill – 37 B North Congress Street – window signage**
- **208 North Congress Street - fence**

There being no further business, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Amanda C. Blackston
Zoning Administrator

cc: File, Board of Architectural Review 5/2/2022
Seth Duncan, City Manager